

## Message Text

UNCLASSIFIED

PAGE 01 MONROV 06751 220744Z

43

ACTION FSI-03

INFO OCT-01 AF-08 ISO-00 PER-03 /015 W  
----- 001860

R 211414Z SEP 76  
FM AMEMBASSY MONROVIA  
TO SECSTATE 2007

UNCLAS MONROVIA 6751

FOR M/FSI B.F. DUNCOMBE

E.O. 11652: N/A  
TAGS: AFSI, LI  
SUBJECT: MONROVIA NOMINATION FOR OVERSEAS MARKETING RESEARCH  
SEMINAR

REF: STATE 214238, STATE 224327

1. EMBASSY WISHES NOMINATE FSL-6 THERESA M. TOGBA TO SUBJECT  
SEMINAR SCHEDULED ABIDJAN NOVEMBER 8-19.

2. BACKGROUND: MISS TOGBA WAS EMPLOYED 01/72 AS RECEPTIONIST/  
CLERK IN E/C SECTION AT FSL-8 LEVEL. PROMOTED TO FSL-7 07/75.  
RECEIVED MERIZORIGUS STEP INCREASE 07/75 IN VIEW OF OUTSTANDING  
PERFORMANCE IN ASSUMING DUTIES OF COMMERCIAL ASSISTANT WHO HAD  
BEEN TERMINATED SEVERAL MONTHS PREVIOUS. IN 09/75 TOGBA PROMOTED  
TO FSL-6 AND FORMALLY ASSIGNED TO COMMERCIAL ASSISTANT POSITION.  
HER PERFORMANCE IN THOSE DUTIES HAS BEEN OUTSTANDING.

3. NOMINATION RATIONALE: AS FOR COMPREHENSION OF SPOKEN OR WRITTEN  
ENGLISH, ENGLISH IS NATIVE TO MISS TOGBA. SHE ORGANIZES HER  
THOUGHTS WELL AND EXPRESSES HERSELF CLEARLY. SHE DRAFTS  
ESSENTIALLY WITHOUT ERROR. SHE HANDLES BOTH AMERICAN AND LOCAL  
BUSINESSMEN WELL, AND HAS ASSUMED NEW RESPONSIBILITIES EAGERLY.  
HAS ENROLLED IN AND IS COMPLETING COMMERCIAL CORRESPONDENCE  
COURSE. PERFORMS MANY DUTIES HANDLED BY COMMERCIAL ATTACHE  
PRIOR TO HER PROMOTION. HAS SHOWN ABILITY TO GROW IN POSITION  
AND POTENTIAL LIMITED PRIMARILY BY LACK OF FORMAL TRAINING.  
PARTICIPATION IN SEMINAR WOULD HELP FILL MAJOR DEFICIENCY IN  
UNCLASSIFIED

UNCLASSIFIED

PAGE 02 MONROV 06751 220744Z

POST COMMERCIAL PROGRAM, THAT OF MARKET RESEARCH, WHILE

GIVING COMMERCIAL ASSISTANT ADDITIONAL TRAINING IN MARKETING.  
SEMINAR COMES AT APPROPRIATE TIME SINCE COMMERCIAL OFFICER CURRENTLY  
ASSIGNED DUE TO BE REPLACED WITHINT TWO MONTHS, AND TOGBA  
HAVING RECEIVED TRAINING WOULD BE BETTER PREPARED ASSUME  
GREATER RESPONSIBILITIES DURING TRANSITION PERIOD.

4. I CONSTANTLY SEE EXAMPLES OF MISS TOGBA'S FINE WORK AND I  
WOULD APPRECIATE FSI GIVING PRIORITY CONSIDERATION TO THE  
NOMINATION OF THIS DESERVING LOCAL EMPLOYEE.

HORAN

UNCLASSIFIED

NNN

## Message Attributes

**Automatic Decaptioning:** X  
**Capture Date:** 01 JAN 1994  
**Channel Indicators:** n/a  
**Current Classification:** UNCLASSIFIED  
**Concepts:** n/a  
**Control Number:** n/a  
**Copy:** SINGLE  
**Draft Date:** 21 SEP 1976  
**Decaption Date:** 01 JAN 1960  
**Decaption Note:**  
**Disposition Action:** n/a  
**Disposition Approved on Date:**  
**Disposition Authority:** n/a  
**Disposition Case Number:** n/a  
**Disposition Comment:**  
**Disposition Date:** 01 JAN 1960  
**Disposition Event:**  
**Disposition History:** n/a  
**Disposition Reason:**  
**Disposition Remarks:**  
**Document Number:** 1976MONROV06751  
**Document Source:** CORE  
**Document Unique ID:** 00  
**Drafter:** n/a  
**Enclosure:** n/a  
**Executive Order:** N/A  
**Errors:** N/A  
**Film Number:** D760357-0920  
**From:** MONROVIA  
**Handling Restrictions:** n/a  
**Image Path:**  
**ISecure:** 1  
**Legacy Key:** link1976/newtext/t19760937/aaaabfuv.tel  
**Line Count:** 71  
**Locator:** TEXT ON-LINE, ON MICROFILM  
**Office:** ACTION FSI  
**Original Classification:** UNCLASSIFIED  
**Original Handling Restrictions:** n/a  
**Original Previous Classification:** n/a  
**Original Previous Handling Restrictions:** n/a  
**Page Count:** 2  
**Previous Channel Indicators:** n/a  
**Previous Classification:** n/a  
**Previous Handling Restrictions:** n/a  
**Reference:** 76 STATE 214238, 76 STATE 224327  
**Review Action:** RELEASED, APPROVED  
**Review Authority:** greeneet  
**Review Comment:** n/a  
**Review Content Flags:**  
**Review Date:** 20 APR 2004  
**Review Event:**  
**Review Exemptions:** n/a  
**Review History:** RELEASED <20 APR 2004 by MaustMC>; APPROVED <29 DEC 2004 by greeneet>  
**Review Markings:**

Margaret P. Grafeld  
Declassified/Released  
US Department of State  
EO Systematic Review  
04 MAY 2006

**Review Media Identifier:**  
**Review Referrals:** n/a  
**Review Release Date:** n/a  
**Review Release Event:** n/a  
**Review Transfer Date:**  
**Review Withdrawn Fields:** n/a  
**Secure:** OPEN  
**Status:** NATIVE  
**Subject:** MONROVIA NOMINATION FOR OVERSEAS MARKETING RESEARCH SEMINAR  
**TAGS:** AFSI, LI  
**To:** STATE  
**Type:** TE  
**Markings:** Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 04 MAY 2006